



Job Title: MAT Peer Recovery Navigator
FLSA Status: Full Time, Exempt
Reports to: Community Engagement Program Manager

The Center for African American Health is a community-based nonprofit organization dedicated to improving the health and well-being of African Americans. The Center works toward health equity for the underserved African American community by offering culturally competent health education and outreach that empowers community members to overcome the root causes of health problems, maximize their own individual health and access health and support services.

As a Family Resource Center, The Center for African American Health is building upon existing partnerships and creating new collaborations to begin to address the needs of children, youth and families. We are looking for detail-oriented and organized team members who excel in fast-paced nonprofit environments, are interested in working to promote community health through inquiry, innovation and impact and in joining a well-respected, high-impact organization with a rich history of community service.

Under the supervision of the Community Engagement Program Manager the Peer Recovery Navigator will provide evidence-based peer support services, serve as a community advocate, increase stakeholders coping skills, and provide recovery information for community and individuals. The peer recovery navigator performs a wide range of tasks to assist with care coordination designed to assist individuals in regaining control over their own lives through person-centered recovery planning, wellness self-management, and strengthening resilience to improve personal health outcomes.

Primary Roles and Responsibilities

- Create Wellness Recovery Action Plans (WRAP) to assist consumers in identifying wellness self-management and relapse prevention strategies
- Utilize and develop problem solving techniques with individuals
- Assist members in organizing their time to keep appointments and other scheduled contacts with specific providers
- Assist in transitions from different treatment settings and share recovery-oriented education materials
- Develop relationships with public agencies and community-based organizations to build knowledge of the resources available to community stakeholders
- Complete initial paperwork, including consent/participation forms for each participant served, as required by Signal BHN and any grant specific paperwork requirements
- Perform outreach and engagement into Medication Assisted Treatment for people experiencing an opiate use disorder
- Support people in need of treatment with being admitted into evidence based, medication-assisted treatment within their region
- Establish and maintain weekly communication, either on site, or by phone with each opioid treatment program, other medication-assisted treatment providers, hospital Emergency Departments, harm reduction organizations, and law enforcement to educate each about the availability of treatment and to support effective treatment referrals

- Participate in regular community meetings focused on addressing opiate challenges, as assigned by supervisor
- Facilitate peer recovery support services, in a group and/or individual setting
- Assist participants with the creation of a personal recovery plan
- Participate in bi-weekly supervision meetings, and any other Signal or grant specific meetings, as required
- Create referral linkages with providers, community organizations and identify providers to implement community resources, health and wellness events and/or educational programs that address barriers to care, resources and enhance stakeholder knowledge, and ultimately impact healthier individual and family outcomes
- Assists in addressing members barriers to care, resources, and encourage/foster relationships with their providers and agencies
- Document activities and record information, such as the number of participants attending and completing programs, presentations conducted, and persons assisted
- Maintain databases, mailing lists, telephone networks, and other information to facilitate the functioning of health/recovery resource navigation and education programs
- Work as a member of the team, willingly providing back-up support for co-workers when appropriate and actively supporting organizational and group goals
- Balance conflicting priorities in order to manage workflow, ensure the completion of essential projects, reports and meet critical deadlines

Requirements/Qualifications

- High School Diploma or GED
- Preferred certified Colorado Peer & Family Specialist {CPFS} or willing to obtain certification within 6 months of employment
- Completion of minimum 60 hours of peer recovery training or willingness to complete training within 6 months of employment
- Lived experience of recovery from addiction for a minimum of 1 year, preferably a person who has utilized medication assisted treatment/recovery, and who is actively participating in his/her own chosen pathway of recovery
- Ability to summarize positive effects personal recovery experience, and willing to share this experience in a way that would be helpful to others
- Valid Colorado Driver's License with a driving record that meets organizational requirements
- Strong writing skills, and ability to convey information in a clear, and concise manner
- Demonstrated ability to work with persons and groups of diverse racial, ethnic, and economic backgrounds
- Ability to take initiative in working with and coordinating peer groups and committees
- Strong computer skills, familiarity with Office365, Word, Excel, Outlook, PowerPoint, SharePoint
- Demonstrated ability to organize, set and implement priorities, manage multiple tasks with attention to detail and strong time management and organizational skills
- Ability to analyze problems and find solutions which support and enable sound decision-making
- Ability to organize and maintain confidential detailed records; complete necessary paperwork, reports and meet deadlines
- Personal qualities of integrity, credibility, and dedication to the mission of The Center

Salary Range

\$43,000 - \$47,000

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

How to Apply

Qualified candidates are encouraged to apply. Please submit a cover letter, resume and writing sample to the following email address and include MAT Peer Recovery Navigator in the subject line: careers@caahealth.org. No phone calls please. All applications must be submitted electronically – none will be accepted in person. More information about The Center for African American Health can be found on our website at www.caahealth.org

The Center for African American Health is an equal opportunity employer. We do not discriminate on the basis of race, color, religion (creed), gender or gender expression, age, national origin (ancestry), disability, marital status, military status or sexual orientation in any of our activities or operations.